



CITY OF EVANSTON RETAIL SINGLE USE BAG TAX RETURN STATEMENT

Statement of Tax Receipts under the Provisions of City of Evanston, Municipal Code, Title 3, Chapter 2, "Retail Single Use Bag Tax"

This return must be filed on or before the 20th day of the calendar month, succeeding the end of the monthly filing period. A single check may be issued for multiple locations; however, a separate tax statement is required for each store location and month. Any qualifying retail establishment that fails to pay the fee or file a return in violation of the Village Code is subject to a fine of not less than \$100.00. Each day a violation occurs shall constitute a separate and distinct offense.

Please mark an (X) on the appropriate month for payment:

- | | | | |
|-----------------------------------|--------------------------------|------------------------------------|-----------------------------------|
| <input type="checkbox"/> January | <input type="checkbox"/> April | <input type="checkbox"/> July | <input type="checkbox"/> October |
| <input type="checkbox"/> February | <input type="checkbox"/> May | <input type="checkbox"/> August | <input type="checkbox"/> November |
| <input type="checkbox"/> March | <input type="checkbox"/> June | <input type="checkbox"/> September | <input type="checkbox"/> December |

Corporation / Partnership Name: _____

DBA: _____

Address of Business: _____

1) Number of taxable retail single use bags	
2) Tax Amount Due: (Multiply line 1 by 0.10)	\$
3) Administrative Fee Deduction (Multiply line 1 by \$0.05)	
4) Tax amount due to the City (Subtract line 3 from 2)	

Under penalties as provided by law, the undersigned attests that this tax return is true and accurate to the best of his/her knowledge and belief, and is taken from the books and records of the business for which this is filed.

Print Name of Person Preparing Return:

Title:

Phone Number:

Signature:

Date:

Return this completed form along with a check for the tax due to:

Internal Use only:
100.15.1560.51600

The City of Evanston
Lorraine H. Morton City Hall,
ATTN: City Collector's Office
909 Davis Street
Evanston, IL 60201

www.cityofevanston.org/business/home-rule-taxes